

Saviour Greenisle
GH-11, Crossing Republik, Ghaziabad-201016
Uttar Pradesh

NOTICE INVITING TENDER

Tender No: SGAOA/2023-24/01

Dated: 22.03.2023

Saviour Greenisle Apartment Owners Association (SGAOA) invites sealed tenders from the interested and eligible tenderers for "Hiring of manpower for Facility Management Services" for a period of one year which is extendable further with mutual consent, if needed.

S.No	Particulars	Description
1.0	Name of the work	Hiring of manpower for Facility Management Services at Saviour Greenisle Society, Crossing Republik, Ghaziabad.
2.0	Cost of Tender Documents	Rs 1000/- (Rupees One Thousand only)
3.0	Earnest Money Deposit (EMD)	Rs 1.00 Lacs (Rupees One Lakh only)
4.0	Sale of Tender Documents	24.03.2023 TO 30.03.2023 (10:00 AM TO 05:00 PM)
5.0	Society Visit by Tenderers	31.03.2023 TO 01.04.2023 (10:00 AM TO 05:00 PM)
6.0	Pre-Tender Meeting at Society Club	A pre bid meeting will be held on 01.04.2023 at 03:00 PM in Society Club with all the willing tenderers to clarify their queries, if any.
7.0	Last date of Submission of Sealed Tender	09.04.2023 up to 02:00 PM at Maintenance Office (To be dropped in the Tender Box)
8.0	Tender Opening	09.04.2023 at (03:00 PM) Society Club House
9.0	Pre-Qualification Criteria	
(a)	Previous Work Experience	The tenderer must have an experience of Hiring manpower related to facilities management in reputed residential societies with minimum 500 flats for at least last three financial years (till tender submission date) supported by documentary evidence and must have among list of clients.
(b)	Executed value of same works	The tenderers should have at least: (i) One work contract of 75 Lakhs or more of the residential Society. OR (ii) Two works contract each one of 40 Lakhs or more of the residential Society. OR (iii) Three works contract each one of 25 Lakhs or more of the residential Society.
10.0	Tenderer Turn Over	The Average turnover of the tenderer should not be less than 1 Crores for requisite years of experience as mentioned at 9.0 (a) above.
11.0	Statutory Requirement	The tenderers must be registered with Statutory Authorities viz. ESIC, EPF, GST, Contract Labour (R&A) Act-1970 and any other registration/Licence which is mandatory for such contractors stipulated by concerned authorities from time to time.
12.0	Documents Required along with Tender	Tenderers to submit following documents along with tenders: (i) Audited Balance Sheet of preceding three years along with income and expenditure statement, Profit and Loss Account & Audit Report of last three years. (ii) Income Tax Returns of last three years. (iii) ESIC and EPF up to date payment details for last three years.
13.0	Adequate Experienced Manpower on Rolls	Tenderers should have sufficient manpower (at least 50 nos of captive manpower) on their rolls on the day of filing tender, trained and adequately experienced for facilities services work in residential societies. List of their employees/ manpower along with their details viz. ESIC, EPF etc. should be attached along with Technical Bid.

A set of tender documents can be purchased from Maintenance office SGAOA on any working day from 22.03.2023 to 27.03.2023 between 10:00 am to 05:00 pm.

The payment towards cost of tender documents(non-refundable) of Rs 1000/- (Rupees one Thousand only) can be made by Online Payment /Banker's Cheque /RTGS/NEFT/IMPS in favour of Saviour Greenisle Apartment Owners Association, payable at Crossing Republik, Ghaziabad.

All tenderers are requested to read the tender documents carefully including its terms and conditions, assessment criteria and procedure to fill the tender form correctly.



Tender Issuing Authority
Saviour Greenisle Apartment Owners Association

Distribution:

1. All Notice Boards and strategic locations of CR Societies
2. CIPL Office (Crossing Republik)
3. GDA Office (Notice Board)